

1. Project Data & Consulting Firm

Contract Name:	Supply, Implementation, Commissioning and Maintenance of Data Classification & Data Leakage Prevention Solution.
Contract Number:	SMIB/TD/2025/10/02
Name of Consulting Firm:	

2. Eligibility

Declaration

We hereby declare that:

- (i) we have read the advertisement, and the Terms of Reference (TOR), for this assignment.
- (ii) we have not been engaged to prepare such TOR as a firm, subconsultancy, or joint venture; and
- (iii) no full-time or part-time or contracted expert employed by our firm, subconsultancy, or joint venture has been engaged to prepare such TOR.

We further confirm that, if any one or more of our experts is engaged to prepare TOR for any resulting assignment as part of our work, product under the assignment to which this advertisement relates, our firm and any such expert(s) will be disqualified from short-listing and/or participation in such follow-on assignment.

***** Note: Sub contracting is not allowed.**

Lead Firm	
Signed by:	
Position:	
Associate/Partner 1	
Signed by:	
Position:	
Associate/Partner 2	
Signed by:	
Position:	
Associate/Partner 3	
Signed by:	
Position :	

3. Management Competence (Please answer each question in one paragraph of 3-5 sentences)

- a. If you are proposing an association such as subconsultancy or a joint venture (J/V), outline the rationale for and benefits of the “association.” Outline proposed management coordination of the “association,” including the role of each firm.

- b. Please specify the quality management standards that your firm/joint-venture(J/V) has acquired.

1.

2.

3.

- c. Please specify the Information Security Management standards that your firm/joint-venture(J/V) have acquired.

1.

2.

3.

4. Technical Qualifications including Experience

Based on the attached reference project sheets and the firm’s performance, highlight the technical qualifications including experience of your firm/sub consultancy/joint venture (maximum of 5 pages).When the firm submitting the information special attention should be given to the following areas;

4.1. Technical Qualification of the firm

- 4.1.1. Explain past project experiences with similar nature projects (Please submit only Supply, Implementation, Commissioning and Maintenance of Data Classification & Data Leakage Prevention Solution you are required to explain at least 5 projects (Please utilize the Annex 1)

4.2. Nature of the Firm [Please provide number of staff of your organization] (small/specialized/large)

4.3. Core business of the firm. (main business, specialized areas)

4.4. Financial and administrative strength Provide details on Total Revenue, Profit Before Tax, and Profit After Tax for last three years. (Provide audited financial statements for last three financial years).

- 4.5. Firm's history-number of years in business (Provide business registration certificate as a proof).
- 4.6. Technical & managerial organization of the firm, staff strengths, and capabilities & appropriate skills of firm's staff
- 4.7. Any other relevant information

Annex 1

PROJECT SHEET

Project Sheets

Indicate up to 5 reference projects that the firm/sub consultancy/joint venture experiences are relevant.

Project 1 of __

• Project Name			
• Name of Client			
• Country		Project location within Country	
• Participation	<input type="checkbox"/> As lead firm <input type="checkbox"/> As associate firm		
• Value of Services		(US\$)	
• Source of Financing			
• Consultancy Services (should specifically indicate associate firm's staff allocations)			
(i) No. of staff			
(ii) No. of person months			
• Length of Consultancy Assignment			
• Start Date		(dd/mm/yyyy)	
• Completion Date		(dd/mm/yyyy)	
• Name of Associate Firms (if any)			
• No. of Person-Months of Professional Staff Provided by Associated Firm(s)			
• Name of Senior Staff (Project Director/Coordinator, Team Leader) Involved and Functions Performed			
(should specifically indicate associate firm's staff involvement)			
• Detailed Description of the Project (Please provide the URL if available)			
• Detailed Description of the Actual Services Provided by your Firm			